

PROPERTY FACT SHEET

PROPERTY ADDRESS:

OWNER (1): Name

(print): _____
Social Security Number _____/_____/_____ Birth Date ____/____/____
Mother's Maiden Name: _____

OWNER (2): Name (print)

Social Security Number _____/_____/_____ Birth Date ____/____/____
Mother's Maiden Name: _____

MORTGAGE COMPANY:

Name: _____
Address: _____

Telephone #: _____
Acct. #: _____
PIN # to access mortgage information: _____
Payment amount: \$ _____ Fixed or Variable _____
Payment includes tax and insurance escrow? YES/NO

2ND MORTGAGE:

Name: _____
Address: _____

Telephone #: _____
Acct. #: _____
PIN # to access mortgage information: _____
Payment amount: \$ _____ Fixed or Variable _____
Payment includes tax and insurance escrow? YES/NO

HAZARD INSURANCE: Company:

Policy Number: _____
Telephone: _____
Agent's Name: _____
Agent's Phone: _____

UTILITY SUPPLIERS: Electric:

Gas: _____
Water: _____
Trash: _____
Cable: _____

SCHOOLS: Elementary: _____
Middle: _____
Junior High: _____
High: _____

COPIES OF DOCUMENTS AND OTHER ITEMS REQUIRED:

- 1. Copy of security deed and promissory note(s)**
- 2. Mortgage coupon book or copies of most recent 3 monthly mortgage statements**
- 3. Copy of hazard insurance policy summary of coverage**
- 4. Copy of Termite coverage in place**
- 5. Security system codes, phone numbers, and explanation of operation**
- 6. Remote controls for garage doors and code for exterior keypad and explanation of operation**
- 7. Contact information for Homeowner's Association.**

Two photo copies of two forms of identification from each owner.